

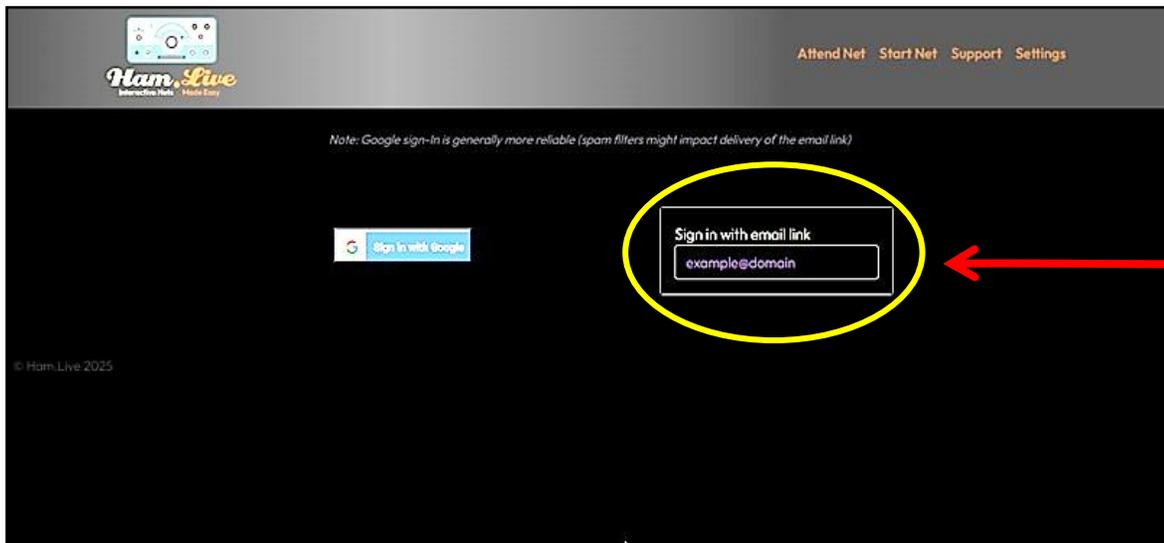
Ham.Live Net Logging Program User Instructions

To begin using the program, you will first have to log-in and create an account:

STEP 1 - Go to the website: <https://www.ham.live/views/login>

You will see the screen below:

**AT THIS TIME, SAVE THIS SCREEN
TO YOUR DESKTOP OR FAVORITES**



There are two options to sign-in: either with Google or an e-mail link. We suggest you use the e-mail link. Enter your e-mail address and press your ENTER key.

STEP 2 - You will then receive an e-mail from Ham Live to finishing logging in. At times, the e-mail may be slow in arriving at your In-box.....be patient and keep watching for it:



STEP 3 - After clicking the link in the e-mail, you will be taken to this screen to decline or accept Ham.Live's policies. Click ACCEPT.



STEP 4 - After accepting the policies, the screen below will appear. This is where you will register your account.

Enter the appropriate information in the boxes:

DISPLAY NAME: Enter the name you go by on the radio.
(Last name not needed.)

CALL SIGN: Enter your call sign.

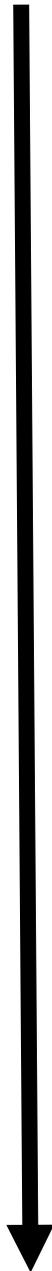
LOCATION: If your city and state does not already appear in this box,
enter your city and state.

CLICK 'SAVE'



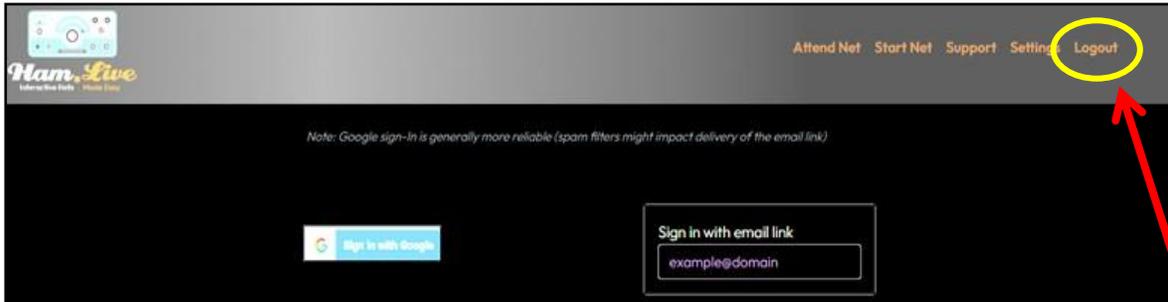
*All of the previous steps that you have performed were all one-time steps.
You will not have to go through this procedure again
(unless you decide to logout and then log back in later).
You now have an account with Ham.Live.*

**Now that you have logged-in and created your account,
you can use Ham.Live as normal by following the steps
on the following pages when you are ready to sign-in to
the net (with your radio on, of course.)**



USING HAM.LIVE

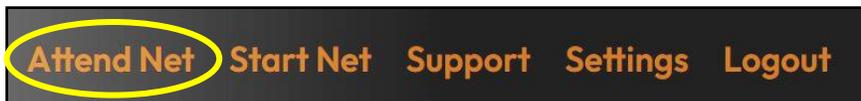
On net night, go to the Ham.Live website that you saved to your Desktop or Favorites. You will see this screen again, that you saw when you were logging-in:



If you see the LOGOUT option, this means you are signed-in and can proceed to the next step.



If you do not see the LOGOUT option, this means you are not signed-in. You will then need to again perform Steps 1 and 2 above. Then proceed to to the next step.



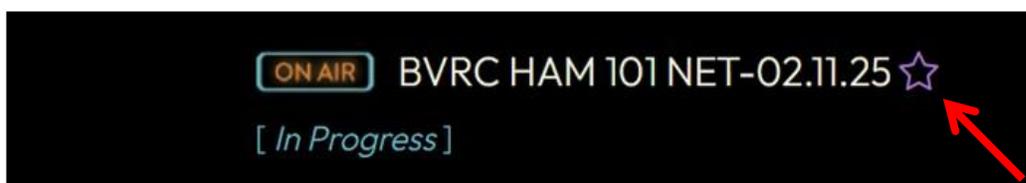
NEXT STEP: Now that you are signed in, go to the menu and click “Attend Net”.

You will then see the Live Nets screen of nets that are online and in progress:
(If you do not see BVRC’s net listed as in this example, just keep monitoring the screen. When the Net Control Station starts the net online, it will then appear.)



When the BVRC net appears on the screen, at this point you need to choose an option:

You will notice a star beside the Ham 101 Net listing:



If you click on the star, it will fill-in:



By filling-in the star, you have chosen the option to “follow” the net. This means that whenever the Ham 101 Net Control station comes online with Ham.Live, you will receive an auto e-mail notifying you that the net is about to begin.

If you do not wish to receive the notification e-mails, uncheck the star.



As you look at the Live Nets page:

(ABOUT THE FREQUENCY – In order for a Net Control Station to set-up and start a net, the Ham.Live program requires that a frequency must be entered. Because the HAM 101 Net uses multiple repeaters on the Skywarn Link System, it will not allow us to enter all the system's repeater frequencies. So in this example, the Kessler Mountain repeater frequency (147.315) is being used only as a reference to satisfy the program's requirement. *It does not mean this is the only frequency the Net uses.* All the repeater frequencies for the Ham 101 Net, pl tones, etc., can always be found on the BVRC website (click [here](#)) and in each issue of The Signal newsletter.)

Now click the BVRC HAM 101 NET box. (Click directly on top of the title.)

The screenshot shows the Ham.Live interface with the following elements:

- Header: Ham.Live logo, "Attend Net", "Start Net", "Support", "Settings", "Logout".
- Navigation: "Live Nets", "How-To Video".
- Net List:
 - ON AIR Ham.Live Lobby [In Progress] Web Chat
 - ON AIR BVRC HAM 101 NET-02.11.25 ☆ [In Progress] 147.315 FM** (highlighted with a yellow box and a red arrow pointing to the frequency)
 - ON AIR SNARS Noon Net ☆ [In Progress] 147.210 FM
 - ON AIR New Hams Ottawa ☆ [In Progress] 146.940 FM

You will now see the net list as the net progresses:

The screenshot shows the Ham Live interface for a net titled "BVRC HAM 101 NET-02.11.25". The frequency is 147.315 FM @ 6:34 AM. The net list on the left includes members: K5DB (Don), W5XNA (Tom), K1STGY (Dana), WB5JAN (Jan), W5KMK (Michael), and N5ZE (Stephen Ponder). On the right, there is a "Realtime Chat" window for "Wednesday, February 5" with a message from Stephen-N5ZE. A blue arrow points to the bottom input box of the chatroom, and a red arrow points to the chat area above it.

Notice there is a chatroom on the right side of the screen. If you wish to make a comment to Net Control, a net member, to the entire net, etc., enter your comment in the bottom box and press your 'Enter' key. Your comment will then be displayed in the chatroom area. *Keep in mind, all net members will see your comment.*

(This can be a handy tool while the net is in progress.)

As the net progresses, you will notice when a net member has completed their turn for comments, their call sign is shaded. This will also let you to know when *your* turn is coming up:

A close-up view of the net list. The call signs and names are: K5DB (Don), W5XNA (Tom), K1STGY (Dana), WB5JAN (Jan Hagan), W5KMK (Michael), and N5ZE (Stephen Ponder). The call sign K5DB is highlighted in blue, indicating it is the current member's turn.

Also, you will see that some net members in the above example have installed a personal photo/image of themselves, while others have not. For members that have not, Ham.Live uses a default image for the icon.

If you want to install your own photo or image, go to the menu in the upper right corner of your screen and click 'Support':



From the screen that follows, you will see a list of "Popular Articles". From this list, click the option "*How do I change my profile picture?*", and follow the prompts:

Popular Articles

-  Net Control Panel (shell commands)
-  How can I find out what nets are available ?
-  ****Mouse Tips****
-  For Developers, the Ham.Live APIs
-  Advanced Reporting (RepTool, Visualizations)
-  How do I change my profile picture? 
-  How do I change my email address?
-  If you use the "Auto-CheckIn" Feature...

Finally, to ensure you receive a notification e-mail when a net starts (if you wish), go to the menu in the upper right portion of the screen and click **SETTINGS**.



On the next screen click the **YOUR PRIVACY** tab, then click the arrow which will result in a drop-down menu. Then click **DATA PRIVACY OPTIONS**.



Make sure the box marked **EMAIL SUBSYSTEM** is checked if you want to receive notification e-mails when the net is about to begin. If you do not, un-check the box. If you wish to use the chat section during nets, make sure the **INTERACTIVE CHAT WIDGET** box is checked. If you do not, un-check the box.

